



South Carolina Coordinating Council for Workforce Development (CCWD) Portal Steering Committee (PSC) Minutes

09/04/26, 2 PM, MS Teams

ATTENDEES:

Jason Lee	Bill Croteau	Kim Mann	Rebecca Battle-Bryant	Daniel Wrightsman
Juliane Boyd	Galen DeHay	Daniel Ralyea	Jason Simmons	
Ryan Coleman	Lloyd Wills	Sam Orr	James Thompson	

KEY DISCUSSION POINTS

- The RFP was approved on 31 Aug 2026 by CCWD Exec Committee and has been routed to SFAA for official review.
- DEW completed reviews during the process; DEW General Counsel will perform one more internal legal review, targeted around 11 Sep 2026, before returning materials to state procurement for final SFAA approval and posting.
- Committee expects additional procurement traction between now and the Nov 6, 2026, meeting; proposals and nondisclosure agreements will be managed via the state procurement officer.

Procurement Review & Proposal Access

- The committee plans to use the 6 Nov 2026 meeting to have the State Procurement Officer brief the group, enable access to proposals, and finalize NDAs and legal access ahead of proposal review.
- The RFP development engaged a wide statewide coalition: 19 government/public entities, 4 educational institutions, and 5 industry/non-government partners.

Portal Awareness & Advocacy

- The Find Your Future portal was promoted at multiple recent events to raise awareness and drive adoption.
- Committee members were encouraged to provide active advocacy: regular public mentions, requests for linking to the portal, and promote via social channels.

Communications & Outreach

- Communications leads were asked to coordinate with the comms to push items to Find Your Future social channels to increase awareness.
- Jason participated in a panel at the State Workforce and Manufacturing Summit highlighting the portal's role in connecting people to the workforce.
- Rebecca spoke at the Governor's Veterans Summit, met with the governor and attendees, and received follow-up questions and positive audience feedback about the portal.
- The Department of Education referenced the portal at a Pathways task force session; Rebecca noted K-12 systems currently operate in isolation, and the portal represents a new integration frontier.
- A podcast featuring Rebecca Gunlaufson, William, and Rebecca Battle-Bryant is planned to discuss how Department of Education will connect to the portal.

Leadership Transition

- Charles Appleby submitted his resignation this week; his last day will be next Friday (two-week notice in effect). He accepted a new national-level opportunity.

- Because of Charles's transition, Jason requested portal inquiries be directed to him to avoid gaps while Charles weans off portal responsibilities.

FOLLOW-UP AND PATH FORWARD

- Recommendation: cancel the October meeting and reconvene on 6 Nov to host the state procurement officer and complete briefing on process, NDAs, and proposal access.
- Procurement activity is expected to increase between now and November; the November briefing is intended to ensure legal access and checklist completion before proposal review.
- With no further business, Mr. Lee adjourned the meeting at 2:14pm.

